

MINUTES OF THE SPECIAL MEETING OF THE NORTHERN ARIZONA CONSOLIDATED FIRE DISTRICT #1 GOVERNING BOARD

November 22nd, 2011

The Governing Board of the Northern Arizona Consolidated Fire District #1 met in Special Session this 22nd day of November, at 2485 Northern Ave., in North Kingman (Kingman, Arizona 86409).

1. **CALL TO ORDER** – The meeting was called to order by Board Clerk Collins at 6:02 p.m.
2. **PLEDGE OF ALLEGIANCE** – Chairman Bailey led in the reciting of the Pledge of Allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Directors present – Collins, Bailey, Lewis, and Riccardi, Berg was absent.
4. **APPROVAL OF MINUTES** – The minutes of the October 20th, 2011 regular session were presented in the Directors Agenda Packets. Chairman Bailey asked if there were any additions or corrections to the minutes. No Corrections were noted. The minutes were approved as written.
5. **CALL TO THE PUBLIC** - Chairman Bailey opened the call to the public. No response for the call to the public.
6. **REPORTS AND CORRESPONDENCE (for advice and discussion only)**
 - a. **Chief's** – Chief Moore gave his report in accordance with his memorandum in the board packet.
 - b. **Financial and Claims Report** – Chairman Bailey referred the Directors to the financial reports in their packets. Director Riccardi asked if the District had to take any loans to cover our payables while waiting for the taxes to come in, to which Chief Moore responded that he did not believe that we had but that he would check to make sure. Director Lewis asked why our income totals on our spreadsheets do not match the profit and loss report from Quickbooks. Chief Moore responded that that was an issue that was being worked on by our Accountant John Oberreuter and it had to do with our carryover amounts and we are hoping to have it resolved soon. There were no further comments.
 - c. **Committee Reports** - There were no committee reports.
 - d. **Correspondence and/or other information of importance:**
 1. **Governor Brewer's Appointment of Chief Moore to the State Fire Safety Committee, subject to confirmation by the Arizona Senate**
 2. **Thank You for NACFD assistance with Chloride Cleanup**
 3. **Invitation to Participate in KPD's "Code 3 Clothe the Kids" Program**

7. DISCUSSION AND POSSIBLE ACTION

- a. **Approve "Letter of Declaration" regarding Wells Fargo line of credit as authorized by A.R.S. § 11-604.** After a brief discussion, Director Lewis made a motion to approve, Director Collins seconded the motion, a vote was taken, the motion passed unanimously.

- b. **Resolution 2011-07 accepting conveyance of vacant land, APN 310-40-003, Mohave, AZ, Tract 3834 and approving payment of \$1,045.02 in closing cost:**
Chief Moore made a correction to the amount of closing costs the actual amount is \$882.25 and would be paid 11/23/11 by noon if approved by the Board. Director Lewis made a motion to approve the resolution as written, Director Riccardi seconded, a vote was taken, the motion passed unanimously.
- c. **Resolution 2011-08 approving IGA with Golden Valley Fire District for automatic aid:** After a brief explanation for the need for the resolution, Director Riccardi made a motion to pass the resolution as written, Director Collins seconded, a vote was taken and the motion passed unanimously.

8. **BOARD MEMBERS COMMENTS:** - No comments

9. **ADJOURNMENT** – There being no further business, the meeting was adjourned at 6:28 p.m. These minutes were prepared by Christine Davis this 23rd day of November, 2011.

APPROVED on December 15th, 2011:



Jim Bailey, Board Chair



Mike Collins, Board Clerk